



Personnel Evaluation Form

We would appreciate your evaluation of the recent service you received from PEAK People. Your response will help us improve our service. Please email this form to cnimmo@ou.edu or return this form through campus mail to PEAK People Services - Office of Human Resources - NEL 205.

PEAK Employee Being Evaluating: Service Dates:

Please rate (✓) the EMPLOYEE'S performance in the follow areas:				
	Above Average	Average	Below Average	N/A
Quality of Work (Work free of errors)				
Volume of Work (Productivity and speed)				
Initiative(Follows instructions / Works independently)				
Attendance (Functional)				
Cooperation / Attitude (Willingness to follow instructions)				
General Skills				
Computer Use/ Skills				
Provide any additional comments about our PEAK EMPLOYEE here:				

Please rate (✓) the PEAK OFFICE in the following areas:				
	Above Average	Average	Below Average	N/A
Ease of using our service.				
Timeliness of our response.				
Appropriateness of the employee's skills to your requirements				
Provide any additional comments about our PEAK OFFICE here:				

Evaluator's Name :	Phone #:
Evaluator's Signature:	Date: